



The computer network at St Francis Primary School has been provided for us to use as a tool in our classroom.

We will be able to use the computers to get information from around the world to help us learn.

Care and Usage of the Equipment

- I will take care of the computers and other ICT equipment.
- I will not eat or drink near computers and other ICT equipment.
- I will only use ICT equipment when supervised or given express permission to do so.
- I will not copy, download or put my own software on the school computers.

Work Habits

- I agree to follow all the teachers' instructions when using the computers.
- When using the Internet, I will only search for information about my work using sites deemed appropriate by adults.
- I will make sure that any information I share is appropriate, kind and considerate to all and upholds our school values.
- I will not use others' words as my own and will credit information appropriately.

Personal Safety

- I will use only my first name when communicating with people online, e.g. in an email
- I will respect people's privacy and never give out my own or another person's personal information, usernames or passwords.
- I will never arrange to meet someone that I've spoken to online.
- I will tell my teacher if I find any information that makes me feel unsafe or uncomfortable. Computer and Internet

Use at Home

- I will use Digital Technologies respectfully by thinking and checking that what I write or post is polite and respectful.
- I will use resources under the direction of my parent/carer.